



Notice of Intent (NOI) for Small Municipal Separate Storm Sewer Systems (MS4) authorized under TPDES Phase II MS4 General Permit TXR040000

IMPORTANT:

Use the [INSTRUCTIONS](#) to fill out each question in this form.

Once approved, your permit authorization can be viewed at:

<http://www.tceq.texas.gov/goto/wq-dpa>

APPLICATION FEE:

You must pay the \$400 Application Fee to TCEQ for the application to be complete. Payment and NOI must be mailed to separate addresses.

You can pay online at: <http://www.tceq.texas.gov/goto/epay>

Select Fee Type: GENERAL PERMIT MS4 PHASE II STORMWATER DISCHARGE NOI APPLICATION

Provide your payment information below, for verification of payment:

Mailed Check/Money Order Number: 8004275

Check/Money Order Amount: \$400

Name Printed on Check: Texas Commission on Environmental

Quality

EPAY Voucher Number:

Is a copy of the Payment Voucher enclosed? ☐ Yes

One (1) copy of the NOI, Stormwater Management Program (SWMP) cover sheet, and SWMP MUST be submitted with the original NOI, SWMP cover sheet, and SWMP.

Is the copy attached? ☒ Yes

REASON FOR APPLICATION:

Select the reason you are submitting this application:

☐ New authorization

☒ Renewal of authorization number: TXR040241

Note: An authorization cannot be renewed after July 23, 2019

Section 1. OPERATOR (Applicant)

- a) If the applicant is currently a customer with TCEQ, what is the Customer Number (CN) issued to this entity? CN 600676944
- b) What is the exact Legal Name of the entity (applicant) applying for this permit?
City of Schertz
- c) Complete and attach a Core Data Form (TCEQ-10400) for this customer.

Section 2. ANNUAL BILLING CONTACT

The operator is responsible for paying the annual water quality fee. The annual fee will be assessed to permits active on September 1 of each year. TCEQ will send a bill to the address provided in this section. The operator is responsible for terminating the permit when it is no longer needed.

Provide the name and contact information of the billing contact.

Prefix (Mr. or Ms.): Mr.

First and Last Name: James Walters

Title: Director of Finance

Organization Name: City of Schertz

Phone Number: (210) 619-1140

Fax Number: (210) 619-1149

Email: JWalters@schertz.com

Mailing Address: 1400 Schertz Parkway, Bldg. 2

City, State, and Zip Code: Schertz, Tx 78154

Section 3. APPLICATION CONTACT

This is the person TCEQ will contact if additional information is needed about this application.

Provide the name and contact information of the application contact.

Prefix (Mr. or Ms.): Mrs.

First and Last Name: Kathy Woodlee

Title: City Engineer

Organization Name: City of Schertz

Phone Number: (210) 619-1823

Fax Number: (210) 619-1823

Email: KWoodlee@schertz.com

Mailing Address: 10 Commercial Place

City, State, and Zip Code: Schertz, Tx 78154

Section 4. REGULATED ENTITY (RE) INFORMATION FOR SITE

- a) If this is an existing permitted site, what is the Regulated Entity Number (RN) issued to this site? RN 105566103
- b) Name of site as known by the local community:
Corporate Limits
- c) Name of the urbanized area(s) the Phase II MS4 is located within:
San Antonio
- d) Provide a brief description of the regulated MS4 boundaries: *Example: Area within the City of XXXX limits that is located within the xxx urbanized area.*
Area within the City of Schertz limits that is located within the San Antonio urbanized area.

Section 5. GENERAL CHARACTERISTICS

- a) Is this site located on Indian Country Lands?
- ☐ Yes, do not submit this form. You must obtain authorization through U.S. EPA Region 6.
- ☒ No, continue to item b
- b) Has TCEQ formally "designated" the small MS4 as needing coverage under this general permit?
- ☐ Yes. Attach a copy of the documentation sent to the MS4 by TCEQ.
- ☒ No
- c) Select the MS4 level, which is based on the population served within the urbanized area (UA) **based on the most recent Decennial Census at the time of issuance of the general permit.**
- ☐ **Level 1:** Traditional small MS4s with a population of less than 10,000.
- ☒ **Level 2:** Traditional small MS4s with a population of at least 10,000 but less than 40,000.
- Non-traditional MS4s: This level also includes all non-traditional small MS4s regardless of population unless the non-traditional MS4 can demonstrate that it meets the criteria for a waiver from permit coverage. *Examples of non-traditional small MS4s include counties, drainage districts, transportation entities, military bases, universities, colleges, correctional institutions, municipal utility districts, and other special districts.*
- ☐ **Level 3:** Traditional small MS4s with a population of at least 40,000 but less than 100,000.
- ☐ **Level 4:** Traditional small MS4s with a population of 100,000 or more.
- d) What is the estimated current population served by your MS4 (regulated area?)
41,057 People

☐ Yes

☒ No

1.	<u>TXR04</u>
2.	<u>TXR04</u>
3.	<u>TXR04</u>
4.	<u>TXR04</u>
5.	<u>TXR04</u>
6.	<u>TXR04</u>

g) What is your annual reporting year?

☐ Calendar year

☒ Small MS4 General Permit year

☐ MS4 Fiscal year - What is the last month and day of the fiscal year?

1. I certify that the SWMP submitted with this NOI has been developed according to the provisions of the Small MS4 General Permit TXR040000. ☒ Yes
2. I certify that the SWMP Cover Sheet is completed and attached to the front of the SWMP. ☒ Yes
3. Have the program elements in the previous SWMP been re-assessed and modified and new program elements been developed and implemented, as necessary?
☒ Yes
☐ No. This facility did not have a previous authorization.
4. Is the optional 7th Minimum Control Measure (MCM) for Municipal Construction Activities selected and included with the attached SWMP?
☒ No. Continue to Question 5.
☐ Yes.
If yes, is MCM 7 limited to the regulated area within the urbanized area?
☐ Yes. Continue to Question 5.
☐ No

TCEQ- 20368 (02/28/2019)
Notice of Intent for General Permit TXRo40000

(urbanized and non-urbanized areas) in the SWMP and implement all MCMS 1-7 in the urbanized and non-urbanized areas.

5. Provide the name and contact information of the person responsible for implementing or coordinating implementation of the SWMP.

Prefix (Mr. or Ms.): Mrs.

First and Last Name: Kathy Woodlee

Title: City Engineer

Organization Name: City of Schertz

Phone Number: (210) 619-1823

Fax Number:

Email: KWoodlee@schertz.com

Mailing Address: 10 Commercial Place

City, State, and Zip Code: Schertz, Tx 78154

i) Discharge Information

1. What is the name of the waterbody(ies) receiving stormwater discharges from the MS4? Mid and Lower Cibolo, East Dietz Creek, Dietz Creek, Dry Comal, and Woman Hollering Creek.
2. What is the classified segment number(s) that the discharges will eventually reach? 1811A_01, 1902_01, 1902_02, 1902_03, 1913_02.

Does the small MS4 discharge directly or indirectly into the classified segment(s)?

☒ Directly

☐ Indirectly

3. Are any of the waterbody(ies) receiving discharges from the small MS4 identified as impaired waters (Category 4 or 5) in the *Texas Integrated Report of Surface Water Quality*?

☒ Yes

What is the name of the impaired waterbody(ies) receiving the discharge from the small MS4? Mid Cibolo, Lower Cibolo Creek, Dry Comal Creek

What is/are the pollutants(s) of concern? Depressed DO, Bacteria, Impaired fish community

☐ No

4. Does the impaired water body(ies) have a TMDL (Category 4 waterbody)?

☒ Yes

What is/are the pollutants with a TMDL? Depressed Oxygen

☐ No

5. Does your MS4 discharge into any other MS4 entity's jurisdiction prior to discharge into water in the state?

☒ Yes

What is the name of the MS4 operator? City of Cibolo

☐ No

6. Edwards Aquifer Rule

Is the discharge or potential discharge within the Recharge Zone, Contributing Zone, within the Contributing Zone within the Transition Zone, or zero to ten (0 to 10) miles upstream of the Recharge Zone of the Edwards Aquifer?

☐ Yes - NOTE: A copy of the agency approved Water Pollution Abatement Plan (WPAP) required by the Edwards Aquifer Rule (30 TAC Chapter 213) must be either included or referenced in the SWMP.

☒ No

j) Public Participation Process

1. Provide the name and contact information of the person responsible for publishing notice of the executive director's preliminary determination on the MS4's NOI and SWMP?

Prefix (Mr. or Ms.): Mrs.

First and Last Name: Brenda Dennis

Title: City Secretary

Company: City of Schertz

Phone Number: (210) 619-1000

Fax Number: (210) 619-1039

Email: BDennis@schertz.com

Mailing Address: 1400 Schertz Parkway, Bldg. 2

Internal Routing (Mail Code, Etc.): 1400012 \ 1000000

City, State, and Zip Code: Schertz, Tx 78154

2. Provide the name and location of the public place where copies of the NOI, SWMP, Small MS4 General Permit TXR040000, and general permit fact sheet may be viewed and copied by the public?

Name of Public Place: Schertz Public Library

Address of Public Place: 798 Schertz Parkway

County of Public Place: Guadalupe

3. Provide the address for the website where the MS4's SWMP and annual report will be posted. <https://schertz.com/167/Storm-Water-Management>

☐ Do not have a website.

Section 6. CERTIFICATION

I certify that I have obtained a copy and understand the terms and conditions of the Phase II (Small) MS4 General Permit TXR040000 issued January 24, 2019.

☒ Yes

I certify that the small MS4 qualifies for coverage under the Phase II (Small) MS4 General Permit TXR040000.

☒ Yes

I understand that a Notice of Termination (NOT) must be submitted when this authorization is no longer needed.

☒ Yes

I understand that authorizations active on September 1st of each year will be assessed an Annual Water Quality Fee.

☒ Yes

Operator Certification

Operator Signatory Name: James M. Browne

Operator Signatory Title: City Manager

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I further certify that I am authorized under 30 Texas Administrative Code §305.44 to sign and submit this document, and can provide documentation in proof of such authorization upon request.

Signature (use blue ink):

James M. Browne

Date:

26 Aug 19

STORMWATER MANAGEMENT PROGRAM (SWMP) COVER SHEET

This cover sheet **MUST** be attached to the front of the SWMP.

Operator

Operator name: City of Schertz

Required Program Elements

The SWMP needs to include:

- BMPs and measurable goals that are clear, specific, and measurable,
- Annual Reporting Year selected, and
- Estimated population served by the MS4.

Legal Authorities

Include in the SWMP the list of local legal authorities (i.e., ordinance, rule) that the MS4 has adopted to implement any of the MCMs. List all and what MCM they each cover.

Minimum Control Measures

For each MCM, complete the table by entering the page number where the required element can be found in the SWMP

MCM 1: Public Education, Outreach, and Involvement

Table 1: Required Elements for MCM 1

MCM 1 Required Elements	SWMP page number
SWMP includes a stormwater education and outreach program to educate public employees, business, and the general public about hazards associated with the illegal discharges and improper disposal of waste and about the impacts stormwater can have on water quality, and steps they can take to reduce pollutants in stormwater	23-25
Clearly define the goals and objectives of the program based on high-priority community-wide issues	23-25
Identify the target audiences	23-25
Develop or use appropriate educational material	23-25
Procedures to distribute educational material	23-25
Make the educational material available to the target audience at least annually	23-25

MCM 1 Required Elements	SWMP page number
Post the SWMP and annual reports on the MS4's website, if the MS4 has a website	25
Include the MS4's website address where the SWMP and annual reports will be found, if the MS4 has a website	25
SWMP includes a program that complies with state and local public notice requirements	14
Include public input in the implementation of the program	25
Include opportunities for citizen to participate in implementation of control measures	25
Ensure the public can easily can find information about the SWMP.	25
SWMP lists Best Management Practices (BMPs) used to fulfill this MCM. Examples of possible BMPs could be stream-clean-ups, storm drain stenciling, volunteer water quality monitoring, brochures, billboards, and websites.	23-25
SWMP includes measurable goals that are clear, specific, and measurable, and the method of measurement, for addressing stormwater quality	23-35
SWMP has been fully implemented, or includes a schedule of implementation not to exceed five (5) years from the general permit issuance date of January 24, 2019	Appendix A

MCM 2: Illicit Discharge Detection and Elimination

Table 2: Required Elements for MCM 2

MCM 2 Required Elements	SWMP page number
Description of the program that will be used to detect, investigate and eliminate illicit discharges. The program includes a plan to detect and address illicit discharges, including illegal dumping to the MS4 system.	26-28
MS4 map: The map includes: • Location of all small MS4 outfalls operated by the MS4 and that discharge into waters of the U.S.; • Location and name of all surface waters receiving discharge from the MS4s outfalls; • For Level 3 and 4 small MS4s: Location of MS4 owned or operated facilities and stormwater controls; and • For Level 4 small MS4s: Location of priority areas.	26
Methods for informing and training MS4 field staff	26
Procedures for tracing the source of an illicit discharge	26-27

MCM 2 Required Elements	SWMP page number
Procedures for removing the source of the illicit discharge	27
Procedures to facilitate public reporting of illicit discharges or water quality impacts associated with discharges into or from the small MS4	n/a
Procedures for responding to illicit discharges and spills	27
Procedures for inspections in response to complaints	27
For Level 2, 3, and 4 small MS4: Procedures to prevent and correct leaking on-site sewage disposal systems	27-28
For Level 3 and 4 small MS4s: Procedures for follow-up investigation to verify that the illicit discharge has been eliminated	n/a
For Level 4 small MS4s: Procedures for identifying and creating a list of priority areas within the small MS4s likely to have illicit discharges	n/a
For Level 4 small MS4s: Procedures for a dry weather field screening program to assist in detecting and eliminating illicit discharges to the small MS4. Dry weather field screening consists of (1) field observations and (2) field screening.	n/a
For Level 4 small MS4s: Procedures to reduce the discharge of floatables in the small MS4	n/a
SWMP lists BMPs used to fulfill this MCM. Examples of possible BMPs could be hazardous materials disposal opportunities, inspections of the storm sewer system, and dye testing.	26-28
SWMP includes measurable goals that are clear, specific, and measurable, and the method of measurement, for addressing stormwater quality	26-28
SWMP has been fully implemented, or includes a schedule of implementation not to exceed five (5) years from the general permit issuance date of January 24, 2019	Appendix A

MCM 3: Construction Site Stormwater Runoff Control

Table 3: Required Elements for MCM 3

MCM 3 Required Elements	SWMP page number
Program requires operators of construction sites one acre and greater (including larger common plan) to select, install, implement, and maintain stormwater control measures	29
Description of ordinance or other regulatory mechanism to require erosion and sediment controls, as well as sanctions to ensure compliance, to the extent allowable under state and local law	14, 29

MCM 3 Required Elements	SWMP page number
Program requires construction site operators to implement BMPs for erosion and sediment control	29
Program requires construction site operators to have procedures for initiating and completing soil stabilization measures	29
Program requires construction site operators to implement BMPs to control pollutants from equipment and vehicle washing and other wash waters	29
Program requires construction site operators to implement BMPs to minimize exposure to stormwater of building materials, building products, construction wastes, trash, landscape materials, fertilizers, pesticides, herbicides, detergents, sanitary waste, and other materials	29
Program requires construction site operators to implement BMPs to minimize the discharge of pollutants from spills and leaks.	29
Program ensures that the construction site has developed a stormwater pollution prevention plan in accordance with the TPDES Construction General Permit TXR150000	29
Program prohibits illicit discharges such as wash out wastewater, fuels, oils, soaps, solvents, and dewatering activities	29
Procedures for construction site plan review to consider water quality impacts	29
Procedures for construction site inspections and enforcement of control measures, to the extent allowable under state and local law	29-30
Procedures for receipt and consideration of information submitted by the public	29-30
Procedures for MS4 staff training	29-30
For Level 3, and 4 small MS4s: Procedures to develop and maintain an inventory of all permitted active public and private construction sites greater than one acre (and sites that are less than one acre if part of larger common plan of development or sale)	n/a
SWMP lists BMPs used to fulfill this MCM. Examples may include: notification to discharger of responsibilities under TPDES CGP; hire staff to review construction site plans; provide a web page for public input on construction activities; perform site inspections and enforcement; provide education and training for construction site operators; and mechanism to prohibit discharges into MS4 where necessary.	28-31
SWMP includes measurable goals that are clear, specific, and measurable, and the method of measurement, for addressing stormwater quality	28-31

MCM 3 Required Elements	SWMP page number
SWMP has been fully implemented, or includes a schedule of implementation not to exceed five (5) years from the general permit issuance date of January 24, 2019	Appendix A

MCM 4: Post Construction Stormwater Management in New Development and Redevelopment

Table 4: Required Elements for MCM 4

MCM 4 Required Elements	SWMP page number
Description of a program that will be developed, implemented and enforced, to control stormwater discharges from private and public new development and redeveloped sites that discharge into the small MS4 that disturb one acre or more (and sites that disturb less than one acre that are part of a larger common plan of development or sale)	31-32
Description of ordinance or other regulatory mechanism that is in place or planned which will regulate discharges from new development and redevelopment projects	32
Establish, implement, and enforce a requirement that owners or operators of new development and redeveloped sites design, install, implement, and maintain a combination of structural and non-structural BMPs appropriate for the community and that protects water quality	31-32
Procedures to document and maintain records of enforcement actions	n/a
Procedures to ensure long-term operation and maintenance of post construction stormwater control measures	n/a
Operation and maintenance of post construction stormwater control measures is documented	n/a
For Level 4 small MS4s: Develop and implement an inspection program to ensure that all post construction stormwater control measures are operating correctly and are being maintained. Inspections must be documented	n/a
SWMP lists BMPs used to fulfill this MCM. Examples may include: local ordinance in place or planned; guidance document for developers to use; specific BMPs established for particular watersheds; list of appropriate BMPs provided to operators; elimination of curbs and gutters; incentives for use of permeable choices, such as porous pavement; requirements for wet ponds or other BMPs for certain size sites; and xeriscaping.	31-32
SWMP includes measurable goals that are clear, specific, and measurable, and the method of measurement, for addressing stormwater quality	31-32

MCM 4 Required Elements	SWMP page number
SWMP has been fully implemented, or includes a schedule of implementation not to exceed five (5) years from the general permit issuance date of January 24, 2019	Appendix A

MCM 5: Pollution Prevention and Good Housekeeping for Municipal Operations

Table 5: Required Elements for MCM 5

MCM 5 Required Elements	SWMP page number
Description of an operation and maintenance (O&M) program, including an employee training component, to reduce/prevent pollution from municipal activities and municipally owned areas included but not limited to park and open space maintenance; street, road, or highway maintenance; fleet and building maintenance; stormwater system maintenance; new construction and land disturbances; municipal parking lots; vehicle and equipment maintenance and storage yards; waste transfer stations; and salt/sand storage locations	32-34
Develop and maintain an inventory of facilities and stormwater controls that are owned or operated by the MS4	32
Procedures to inform or train staff involved in implementing pollution prevention and good housekeeping practices. Maintain training attendance records	33
Procedures to remove and properly dispose of waste from the MS4	33-34
Contractors hired by the MS4 must be required to comply with operating procedures. Develop contractor oversight procedures	33
Evaluate O&M activities for their potential to discharge pollutants in stormwater for road and parking lot maintenance, bridge maintenance, cold weather operations, right-of-way maintenance, etc.	34
Identify pollutants of concern that could be discharged from the O&M activities	34
Develop and implement pollution prevention measures that will reduce discharge of pollutants from O&M activities	34
Conduct inspections of pollution prevention measures and maintain inspection log	33
Procedures for inspecting and maintaining structural controls	33
For Level 3 and 4 small MS4s: Develop and implement an O&M program to reduce the collection of pollutants in catch basins and other surface structures in the storm sewer system	n/a

MCM 5 Required Elements	SWMP page number
For Level 3 and 4 small MS4s: Develop a list of potential problem areas in the storm sewer system for increased inspection (for example, areas with recurring illegal dumping)	n/a
For Level 3 and 4 small MS4s: Implement an O&M program to reduce discharge of pollutants from roads that includes at least a street sweeping and cleaning program, or inlet protection. The program includes an implementation schedule and a waste disposal procedure	n/a
For Level 3 and 4 small MS4s: Assess its facilities for their potential to discharge pollutants into stormwater and identify high priority facilities that have a high potential to generate stormwater pollutants. At a minimum, facilities include the MS4s maintenance yards, hazardous waste facilities, fuel storage locations, and any other facilities at which chemicals or other materials have a high potential to be discharged in stormwater. Document the results of the assessments	n/a
For Level 3 and 4 small MS4s: Develop facility specific stormwater management Standard Operation Procedures for high priority facilities	n/a
For Level 3 and 4 small MS4s: MS4 implements stormwater controls at high priority facilities that address good housekeeping; de-icing and anti-icing storage; fueling operations and vehicle maintenance; equipment and vehicle washing	n/a
For Level 3 and 4 small MS4s: Develop and implement an inspection program that includes high priority facilities	n/a
For Level 4 small MS4s: Develop an application and management program for pesticides, herbicides, and fertilizers used at public open spaces. Implement the following: educational activities, permits, etc for applicators and distributors; encourage of non-chemical solutions for pest management; develop schedules that minimizes discharge of pollutants; ensure collection and proper disposal of unused pesticides, herbicides, and fertilizers	n/a
For Level 4 small MS4s: Evaluate flood control projects. Design, construct, and maintain new flood control structures to provide erosion prevention and pollutant removal from stormwater. Retrofitting of existing structural flood control devices is implemented to the maximum extent practicable (MEP)	n/a
SWMP lists BMPs used to fulfill this MCM. Examples may include: BMPs which address fleet vehicle maintenance/washing; BMPs which address parking lot and street cleaning; catch basin and storm drain system cleaning; landscaping and lawn care (e.g. xeriscaping); waste materials management; road salt application and storage practices; used oil recycling; pest management practices; fire training facilities; BMPs which address roadway and bridge maintenance; golf course maintenance/waste	33-34

MCM 5 Required Elements	SWMP page number
disposal; disposal of cigarette butts; and park maintenance (e.g., providing trash bags).	
SWMP includes measurable goals that are clear, specific, and measurable, and the method of measurement, for addressing stormwater quality	33-34
SWMP has been fully implemented, or includes a schedule of implementation not to exceed five (5) years from the general permit issuance date of January 24, 2019	Appendix A

MCM 6: Industrial Stormwater Sources

Table 6: Required Elements for MCM 6

MCM 6 Required Elements	SWMP page number
For Level 4 MS4 only: Identify and control industrial stormwater sources that at least includes the MS4's landfills; other treatment, storage, or disposal facilities for municipal waste; hazardous waste treatment, storage, disposal and recovery facilities; and facilities that are subject to Emergency Planning and Community Right-to-Know Act (EPCRA).	n/a
For Level 4 MS4 only: Procedures for inspecting and implementing control measures for discharges from industrial stormwater sources.	n/a

Optional MCM 7: Municipal Construction Activities

This MCM is only applicable where the small MS4 has selected to be the construction site operator for their municipal construction activities. This MCM provides an alternative to the MS4 operator seeking discharge authorization under the Construction Stormwater General Permit TXR150000.

Table 7: Required Elements for MCM 7

MCM 7 Required Elements	SWMP page number
Description of how municipal construction activities will be conducted so as to take into consideration local conditions of weather, soils, and other site specific considerations	n/a
Description of the area that this MCM will address and where the MS4 operator's municipal construction activities are covered (e.g. within the boundary of the urbanized area, the corporate boundary, a special district boundary, an extra territorial jurisdiction, or other similar jurisdictional boundary)	n/a

MCM 7 Required Elements	SWMP page number
If the area included in this MCM includes areas outside of the UA, then all MCMs (MCM 1 through MCM 7) will be implemented over those additional areas as well	n/a
Description of how contractor activities will be supervised or overseen to ensure that the Stormwater Pollution Prevention Plan (SWP3) requirements are properly implemented at the construction site(s); or how the MS4 operator will make certain that contractors have a separate authorization for stormwater discharges if needed	n/a
General description of how a construction SWP3 will be developed for each municipal construction site	n/a
Records of municipal construction activities authorized under this optional MCM	n/a

Texas Commission on Environmental Quality General Permit Payment Submittal Form

Use this form to submit your Application Fee only if you are mailing your payment.

- Complete items 1 through 5 below.
- Staple your check in the space provided at the bottom of this document.
- Do not mail this form with your NOI form.
- Do not mail this form to the same address as your NOI.

Mail this form and your check to:

BY REGULAR U.S. MAIL

Texas Commission on Environmental
Quality
Financial Administration Division
Cashier's Office, MC-214
P.O. Box 13088
Austin, TX 78711-3088

BY OVERNIGHT/EXPRESS MAIL

Texas Commission on Environmental
Quality
Financial Administration Division
Cashier's Office, MC-214
12100 Park 35 Circle
Austin, TX 78753

Fee Code: GPA

General Permit: TXR040000

1. Check / Money Order No: 8004275
2. Amount of Check/Money Order: \$400
3. Date of Check or Money Order: July 17, 2019
4. Name on Check or Money Order: Texas Commission on Environmental Quality
5. NOI INFORMATION

If the check is for more than one NOI, list each Project/Site (RE) Name and Physical Address exactly as provided on the NOI. DO NOT SUBMIT A COPY OF THE NOI WITH THIS FORM AS IT COULD CAUSE DUPLICATE PERMIT ENTRIES.

If more space is needed, you may attach a list.

Project/Site (RE) Name: City of Schertz MS4

Project/Site (RE) Physical Address:

Staple Check in This Space



TCEQ Use Only

TCEQ Core Data Form

For detailed instructions regarding completion of this form, please read the Core Data Form Instructions or call 512-239-5175.

SECTION I: General Information

1. Reason for Submission (If other is checked please describe in space provided.)	
☐ New Permit, Registration or Authorization (Core Data Form should be submitted with the program application.)	
☒ Renewal (Core Data Form should be submitted with the renewal form)	☐ Other
2. Customer Reference Number (if issued)	3. Regulated Entity Reference Number (if issued)
CN 600676944	RN 105566103

[Follow this link to search for CN or RN numbers in Central Registry**](#)

SECTION II: Customer Information

4. General Customer Information		5. Effective Date for Customer Information Updates (mm/dd/yyyy)		07/16/2019	
☐ New Customer		☒ Update to Customer Information		☐ Change in Regulated Entity Ownership	
☐ Change in Legal Name (Verifiable with the Texas Secretary of State or Texas Comptroller of Public Accounts)					
The Customer Name submitted here may be updated automatically based on what is current and active with the Texas Secretary of State (SOS) or Texas Comptroller of Public Accounts (CPA).					
6. Customer Legal Name (If an individual, print last name first: eg: Doe, John)				If new Customer, enter previous Customer below:	
City of Schertz					
7. TX SOS/CPA Filing Number		8. TX State Tax ID (11 digits)		9. Federal Tax ID (9 digits)	
		1-74-146934		74-1469344	
10. DUNS Number (if applicable)		010534675			
11. Type of Customer:		☐ Corporation		☐ Individual	
Government: ☒ City ☐ County ☐ Federal ☐ State ☐ Other		☐ Sole Proprietorship		Partnership: ☐ General ☐ Limited	
12. Number of Employees		☐ 0-20 ☐ 21-100 ☐ 101-250 ☒ 251-500 ☐ 501 and higher		13. Independently Owned and Operated?	
				☐ Yes ☒ No	
14. Customer Role (Proposed or Actual) – as it relates to the Regulated Entity listed on this form. Please check one of the following:					
☐ Owner		☒ Operator		☐ Owner & Operator	
☐ Occupational Licensee		☐ Responsible Party		☐ Voluntary Cleanup Applicant	
				☐ Other:	
15. Mailing Address:		1400 Schertz Parkway			
City		Schertz		State	
TX		ZIP		78154	
ZIP + 4					
16. Country Mailing Information (if outside USA)			17. E-Mail Address (if applicable)		
18. Telephone Number		19. Extension or Code		20. Fax Number (if applicable)	
(210) 619-1000				() -	

SECTION III: Regulated Entity Information

21. General Regulated Entity Information (If 'New Regulated Entity' is selected below this form should be accompanied by a permit application)	
☐ New Regulated Entity ☐ Update to Regulated Entity Name ☒ Update to Regulated Entity Information	
The Regulated Entity Name submitted may be updated in order to meet TCEQ Agency Data Standards (removal of organizational endings such as Inc, LP, or LLC.)	
22. Regulated Entity Name (Enter name of the site where the regulated action is taking place.)	
City of Schertz MS4	

23. Street Address of the Regulated Entity: (No PO Boxes)							
	City		State		ZIP		ZIP + 4
24. County	Guadalupe						

Enter Physical Location Description if no street address is provided.

25. Description to Physical Location:	Corporate limits of the City of Schertz								
26. Nearest City	Schertz				State	Tx		Nearest ZIP Code	78154
27. Latitude (N) In Decimal:	-			28. Longitude (W) In Decimal:	-				
Degrees	Minutes	Seconds	Degrees	Minutes	Seconds				
29	33	54.10	98	16	09.74				
29. Primary SIC Code (4 digits)	30. Secondary SIC Code (4 digits)		31. Primary NAICS Code (5 or 6 digits)		32. Secondary NAICS Code (5 or 6 digits)				
9511			924110						
33. What is the Primary Business of this entity? (Do not repeat the SIC or NAICS description.)									
City administration including basic services such as fire, police, EMS, public works, and administration.									
34. Mailing Address:	1400 Schertz Parkway								
	City	Schertz	State	TX	ZIP	78154	ZIP + 4		
35. E-Mail Address:									
36. Telephone Number			37. Extension or Code			38. Fax Number (if applicable)			
(210) 619-1000						() -			

39. TCEQ Programs and ID Numbers Check all Programs and write in the permits/registration numbers that will be affected by the updates submitted on this form. See the Core Data Form instructions for additional guidance.

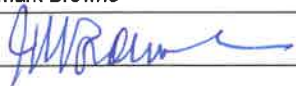
☐ Dam Safety	☐ Districts	☐ Edwards Aquifer	☐ Emissions Inventory Air	☐ Industrial Hazardous Waste
☐ Municipal Solid Waste	☐ New Source Review Air	☐ OSSF	☐ Petroleum Storage Tank	☐ PWS
☐ Sludge	☒ Storm Water	☐ Title V Air	☐ Tires	☐ Used Oil
	TXR040241			
☐ Voluntary Cleanup	☐ Waste Water	☐ Wastewater Agriculture	☐ Water Rights	☐ Other:

SECTION IV: Preparer Information

40. Name:	Kathryn J. Woodlee			41. Title:	City Engineer
42. Telephone Number	43. Ext./Code	44. Fax Number	45. E-Mail Address		
(210) 619-1823		() -	kwoodlee@schertz.com		

SECTION V: Authorized Signature

46. By my signature below, I certify, to the best of my knowledge, that the information provided in this form is true and complete, and that I have signature authority to submit this form on behalf of the entity specified in Section II, Field 6 and/or as required for the updates to the ID numbers identified in field 39.

Company:	City of Schertz	Job Title:	City Manager
Name(In Print) :	J. Mark Browne	Phone:	(210) 619-1000
Signature:		Date:	7/19/2019